

JEDO Finance Committee Meeting

February 10, 2005 – 11:00am – City Hall

Those in attendance – Neil Dobler, Chairman; Lynn Couch, Vice-Chair; Marti Leisinger, Secretary; Jim Langford, Treasurer; Trinket Harding; Sharlene Showalter

No minutes from previous meeting as it was primarily an organizational meeting.

Finance report from Jim L.

Need to get Officers information (name, title, DOB, SS#) to Commerce Bank so they can finish setting up bank account. They also need FEIN before set-up can be completed. Jim will get with Curtis Cox on the FEIN to get that taken care of.

Trinket

There is currently a training session set up on February 24th at 11:00 in Shawnee County Audit Finance office with Kim Rees of Commerce Bank. She will be going over online banking procedures.

Marti

This meeting is pending receipt of FEIN number as account will need to be set up in order to facilitate the training session.

Jim

Information from Steve Brunkan with Kansas Department of Revenue indicates that we should not expect January sales tax receipts before the end of March. They should then resume normal schedule.

Trinket

GO Topeka will get \$416,666.66 monthly from this money. The next 1.5 million goes to Shawnee County for bridge fund.

Lynn

Consultants were selected for the road projects funded by the ½ cent sales tax. Consultants were selected as follows:

29 th St Wanamaker to Urish and 45 th St Topeka to California	Professional Eng Consultants
SW 21 st St from Urish to the City Limits and 21 st St from Urish to Indian Hills Road	Cook, Flatt and Stroble, P.A.
SE Croco Road 29 th St to Cyprus and SE Croco Rd from Sycamore to East Sixth St	Bartlett and West Engineers

North Topeka Blvd and 46th St Intersection

Poe & Associates &
Parsons Brinkerhoff

The contracts negotiated will be for design of the project through field check plans which includes description of all right-of-way to be acquired.

Lynn

Need to be reimbursed for Wanamaker expenses already spent

Neil

Needs totals for '03 and '04 sales tax remaining to spend.

Trinket

This figure is over 1 million but did not have exact figure today. Will E-mail exact figure to Tina.

Neil

Needs numbers from Lynn for Wanamaker.

Will update cash flow model based on actual sales tax figures.

Presented By-Laws – Lynn made motion to accept By-Laws/ Jim seconded. Passed 4 – 0

Jim

Use Job Titles versus JEDO titles with bank so they would not have to change every year.

Neil

Next meeting will be march 10th at 11:00am at the Courthouse in the Audit Finance office.

Meeting adjourned

Marti E-mailed Kim Rees at Commerce her information.

Trinket E-mailed Tina the information Neil was requesting on the balance of the ½ cent sales tax.

Trinket also E-mailed Jim and Neil regarding the training session in Audit Finance on Internet banking from Commerce Bank